



# Information publication scheme plan

For information relating to this Plan, please contact [enquires@aofm.gov.au](mailto:enquires@aofm.gov.au)

Version No.	Date Approved	Description of Revisions Made	Preparer Name	Next Review
4	June 2025	Periodic review	Manager Information Systems	June 2028

## Purpose of the plan

The AOFM acknowledges that the information it possesses is a national resource managed for the Australian community's benefit.

This Plan outlines how the AOFM will comply with the Information Publication Scheme (IPS) requirements of the *Freedom of Information Act 1982* (FOI).

This plan describes how the AOFM manages its IPS entry, by addressing:

- IPS information architecture
- APS required information
- IPS compliance review.

## IPS Information architecture

The mandatory published information for IPS are:

- Agency IPS plan (this plan)
- Who we are
- What we do
- Our reports and responses to Parliament
- Routinely requested information
- Consultation arrangements for members of the public on policy proposals
- Contact details to make requests under the FOI Act.

To ensure that the AOFM's IPS entry is discoverable, the AOFM has a dedicated IPS entry point on its website and a site map.

The AOFM will make its IPS entry reasonably available for re-use in accordance with the AOFM's Copyright Statement.

## Information required to be published under the IPS

The AOFM will publish its IPS entry at: <https://www.aofm.gov.au/about/access-information/information-publication-scheme>

The AOFM publishes information under the following headings in its IPS.

Headings	Content
Who we are	Link to the AOFM's organisational chart.
What we do	Information outlining the AOFM's functions, decision-making powers, and operational information relating to these functions and powers.

Operational information includes data series, research, speeches and other releases that provide insight and background about how the AOFM carries out its functions.

<b>Our reports and responses to Parliament</b>	<p>Link to the AOFM's annual reports as tabled in Parliament.</p> <p>Link to information required to be published by Parliament for Departmental File Lists, Departmental Contracts and Legal Services Expenditure.</p> <p>Information requested from AOFM by Parliament through a Committee is available on the Parliament website (<a href="http://www.aph.gov.au">www.aph.gov.au</a>).</p>
<b>Routinely requested information</b>	<p>Link to the Treasury FOI website page (Treasury manage the FOI request process and FOI register for the AOFM).</p>
<b>Consultation arrangements for members of the public on policy proposals</b>	<p>Where the AOFM undertakes public consultation on a specific policy proposal, information about how a comment may be submitted by members of the public.</p>
<b>Agency IPS plan</b>	<p>This plan.</p>
<b>Contact details to make requests under the FOI Act</b>	<p>Contact details for comments on the IPS and FOI requests.</p>

## IPS compliance review

The AOFM will review this plan every three years.

The AOFM will review the operation of IPS when requested by the Information Commissioner.