



POSITION AND DUTY STATEMENT

Position title	Manager – Investor Relations (EL 1)
Direct reports	1 or more
Reports to	Head of Investor Relations (EL 2)
Employment type	Full-time, ongoing
Salary	\$150,210 to \$187,762 plus 15.4% superannuation
Location	Canberra or Sydney
Security clearance	Baseline
Contact officer	Charles Barlin – 02 6263 1111
Qualifications	A degree in economics, finance, commerce or a relevant discipline. Postgraduate qualifications are desirable.
Experience	Demonstrated experience in investor relations, diverse financial markets and sustainable finance.

Role overview

The Investor Relations Unit is responsible for the development and delivery of investor relations strategy for the AOFM, with a focus on promoting understanding of the economic and financial environment influencing the Australian Government Securities (AGS) market and the AOFM's issuance plans (including issuance of Green Treasury Bonds). This includes direct engagement with investors and collaboration with intermediaries to conduct marketing activities, prepare promotional materials, and gather insights into investor preferences and concerns.

The Manager - Investor Relations plays a key role in promoting the AOFM's debt products and sustainable finance initiatives to domestic and international stakeholders. The role supports and leads investor engagement activities, informing annual issuance strategy, managing external communications and supports the strategic direction of the AOFM through effective communication and stakeholder management.

The role requires strong judgement, strategic thinking and the ability to represent the agency high-level forums, including internationally.



Key activities

The Manager - Investor Relations will undertake the following duties:

- Lead relationships with financial market intermediaries and key investor groups including in relation to green bond issuance and sustainable finance initiatives.
- Lead implement and review strategies for marketing Australian Government debt products and green bonds.
- Lead a small team within the Investor Relations Unit.
- Collaborate with the Treasury and other stakeholders to maintain the Green Bond Framework and reporting.
- Ensure alignment with Commonwealth and international standards for sustainable finance and investor relations.
- Lead investor engagement activities including roadshows, presentations, and meetings.
- Monitor investor preferences, concerns, and market trends to inform AOFM strategy.
- Prepare promotional materials and maintain online investor communications.

Skills and experience

To be successful in this role you will have:

- Diverse experience in financial markets, including relevant market facing experience of greater than 10 years, investor relations and sustainable finance.
- Leadership experience, including team management and mentoring.
- Demonstrated ability to communicate complex information to diverse audiences.
- Excellent public presentation and written communication skills.
- Proven relationship management skills with domestic and international stakeholders.
- Experience in developing and implementing strategic investor engagement plans.
- Experience in external communications is desirable.
- Ability to manage competing priorities and deliver high-quality outcomes.
- Sound judgement, initiative and attention to detail.
- Familiarity with Commonwealth policy frameworks and reporting requirements is desirable, but not essential.



Manager – Investor Relations

Position No:	IR-01	APS Classification:	Executive Level 1
Group:	Front Office	AOFM Band:	Level 2

The selection panel will assess your application against your ability to deliver the key activities associated with this role, along with how your application and any other assessment activities demonstrate the other skills, experience, and qualities noted in this position description.

HOW TO APPLY

Please email your application to recruitment@aofm.gov.au including:

- Your resume
- A one-page pitch outlining how your skills, experience, and knowledge are relevant to the advertised position.
- A completed [Candidate Form](#)

CONTACT OFFICER: Charles Barlin – 02 6263 1111 or recruitment@aofm.gov.au

APPLICATIONS CLOSE: 11:59pm AEST Monday, 26 January 2026

ASSESSMENT

Applications for this position may be assessed through interview, behavioural/cognitive testing, referee reports, and/or work tests (including written and technical testing).

MERIT POOL

At the conclusion of the selection process a merit pool will be established. This merit pool may be used to fill the same or similar vacancies across the AOFM and broader APS and will be valid for 18 months from the date the job advertisement appeared on APS Jobs.